

Paris City Commission  
 Commission Chambers  
 Paris, Kentucky  
 January 23, 2018

The Paris City Commission met in a regular session at 9:00 a.m. on Tuesday, January 23, 2018.

Mayor, Michael Thornton, called the meeting to order and the Pledge of Allegiance was recited.

City Clerk, Stephanie Settles, conducted roll call.

**Present**

Mayor, Michael Thornton, Commissioner, Wallis Brooks, Commissioner, Tim Gray, Commissioner, Michael Kendall, Commissioner, Matt Perraut.

**Others in Attendance**

City Manager, Daron Jordan, City Attorney, Bryan Beaman, CPA, Brad Oberlander, and City Clerk & Treasurer, Stephanie Settles.

Upon determining a quorum was present for the transaction of business, City Manager, Daron Jordan proceeded to conduct the meeting.

**Approve Minutes**

Motion by Kendall, seconded by Brooks, the motion unanimously carried to approve minutes of January 23, 2018 Regular Meeting. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

**Public Comment**

Superintendent Ken Bicknell expressed his appreciation to the Electric Department and all that was involved for their hard work replacing a transformer in subzero temperatures that supported the Paris Independent Schools HVAC System. Ken presented certificates of appreciation to Daron Jordan, Aaron Sparkman, Corbin Dale, Josh Hunt, Andrew Steel, and Aaron Biddle.

Daron Jordan introduced Intern Molly Thompson to the commission stating she will be working with him on various projects throughout her internship.

**Old Business/Action Items**

Daron Jordan discussed the revisions proposed to the Combined Utilities Policy and Procedures manual. Formal documentation will be presented at the next commission meeting for consideration of approval.

Daron Jordan removed action item to request publication for a Gas Franchise. Once an Ordinance is drafted the request will be presented at a future meeting.

**New Business/Action Items**

Motion by Kendall, seconded by Brooks, approving a two-year service contract ending February 2020 in the amount of \$ 15,466 with Hach Service Partnership to provide quarterly maintenance, calibrations, and maintenance support for the Water Treatment Plant. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Motion by Kendall, seconded by Perraut, to purchase a three-phase pad mount 750 KVA transformer in the amount of \$ 14,150 from Solomon Corporation. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

**Financial Business**

Brad Oberlander presented financials. Reporting General Fund total revenues were \$ 4,151,853 with expenditures of \$ 3,668,501. Combined Utilities revenues were \$ 5,076,420 with expenditures of \$ 4,773,145.

Motion by Perraut, seconded by Brooks, approving financials as presented. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Motion by Brooks, seconded by Perraut, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

**General Fund**

VENDOR NAME	AMOUNT	DESCRIPTION OF PURCHASE
A&A SAFETY	\$ 590.00	TECHNICAL SUPPLIES - STREET DEPARTMENT
ADVANCE AUTO	\$ 143.67	EQUIPMENT MAINTENANCE - POLICE DEPARTMENT
AT&T - 5019	\$ 4,248.19	COMMUNICATIONS - ALL GF DEPARTMENTS
AT&T CLUB SERVICE	\$ 539.98	COMMUNICATIONS - ALL GF DEPARTMENTS
BAKER, JAMES	\$ 13.00	REIMBURSE CDL - STREET DEPARTMENT
BAPTIST HEALTH MEDICAL GROUP	\$ 42,925.01	MEDICAL INSURANCE - ALL GF DEPARTMENTS
BARBARA CLARK	\$ 42.49	2017 HEX REFUND - GENERAL FUND
BILL T MCCONNELL	\$ 101.70	2017 HEX REFUND - GENERAL FUND
BLUEGRASS MUNICIPAL CLERKS	\$ 20.00	DUES - CLERK/TREASURER
BME INC	\$ 1,790.00	BUILDING UPKEEP - CITY MANAGER/BUILDING
BOURBON COUNTY SENIOR CENTER	\$ 3,500.00	2017-18 CONTRIBUTION - COMMISSION
BOURBON COUNTY SHERIFF	\$ 1,491.30	CONTRACT SERVICES - COMMISSION
BOURBON LIMESTONE COMPANY	\$ 272.83	CONSTRUCTION MATERIALS - STREET DEPARTMENT
CENTRAL EQUIPMENT COMPANY	\$ 50.40	EQUIPMENT PARTS - STREET DEPARTMENT
CENTRAL KY QUICKLUBE	\$ 66.37	VEHICLE MAINTENANCE - FIRE DEPARTMENT
	\$ 1,864.06	VEHICLE MAINTENANCE - POLICE DEPARTMENT
CHAMBER OF COMMERCE	\$ 2,166.67	JANUARY CONTRIBUTION - GENERAL FUND
CHRYSLER DODGE JEEP RAM - PARIS	\$ 374.31	VEHICLE MAINTENANCE - POLICE DEPARTMENT
CINTAS CORPORATION	\$ 513.56	UNIFORM SERVICE - ALL GF DEPARTMENTS
CITIZEN ADVERTISER	\$ 998.50	ADVERTISING - COMMISSION/COMMUNITY PARTNERS
CITY OF PARIS	\$ 8,266.38	UTILITIES - ALL GF DEPARTMENTS
COLUMBIA GAS	\$ 178.05	BARN - STREET DEPARTMENT
	\$ 867.88	FIRE STATION 2 - FIRE DEPARTMENT

FIRST CHRISTIAN CHURCH	\$ 24.88	2017 TAX REFUND - GENERAL FUND
FISTER WILLIAMS & OBERLANDER	\$ 7,653.24	PROFESSIONAL FEES - CITY MANAGER/BUILDING
FRENCH, DOUG	\$ 2,795.00	CONTRACT SERVICES - CITY MANAGER/BUILDING
GALL'S LLC	\$ 449.78	SAFETY CLOTHING/GEAR - POLICE DEPARTMENT
GUARDIAN	\$ 1,967.30	DENTAL INSURANCE - ALL GF DEPARTMENTS
HILLYARD KENTUCKY	\$ 140.64	CLEANING SUPPLIES - CITY MANAGER/BUILDING
KENTUCKY BANK - VISA	\$ 71.52	OFFICE SUPPLIES - CITY MANAGER/BUILDING
KENTUCKY LEAGUE OF CITIES FINANCE CO	\$ 26,901.71	LIABILITY INSURANCE - ALL GF DEPARTMENTS
NEWBY'S ECONOMY GLASS SERVICE	\$ 115.02	BUILDING MAINTENANCE - FIRE DEPARTMENT
NORTHFIELD OIL COMPANY	\$ 1,160.00	FUEL - STREET DEPARTMENT
PARIS-BOURBON COUNTY EMS	\$ 31,250.00	JANUARY CONTRIBUTION - GENERAL FUND
PARIS-BOURBON COUNTY E911	\$ 17,500.00	JANUARY CONTRIBUTION - GENERAL FUND
PARIS-BOURBON COUNTY EDA	\$ 3,000.00	JANUARY CONTRIBUTION - GENERAL FUND
PARIS-BOURBON COUNTY TOURISM	\$ 2,083.33	JANUARY CONTRIBUTION - GENERAL FUND
PATRICK MANGAN	\$ 23.73	2017 HEX REFUND - GENERAL FUND
PLUMMER CONSTRUCTION	\$ 148.00	BUILDING UPKEEP - CITY MANAGER/BUILDING
RALPH & SALLY QUILLEN	\$ 48.36	2017 TAX REFUND - GENERAL FUND
RICHARD STANFIELD	\$ 42.49	2017 HEX REFUND - GENERAL FUND
RILEY OIL COMPANY	\$ 3,470.77	FUEL - ALL GF DEPARTMENTS
STAPLES ADVANTAGE	\$ 20.65	BASIC OFFICE EQUIPMENT - CITY MANAGER/BUILDING
STURGILL TURNER BARKER & MOLONEY	\$ 2,062.75	PROFESSIONAL FEES - CITY MANAGER/BUILDING
SUN LIFE FINANCIAL	\$ 638.00	LIFE INSURANCE - ALL GF DEPARTMENTS
TRACTOR SUPPLY CREDIT PLAN	\$ 578.98	SAFETY CLOTHING/GEAR - STREET DEPARTMENT
UNITED HEALTHCARE INSURANCE COMPANY	\$ 132.11	VISION INSURANCE - GENERAL FUND
US BANK EQUIPMENT FINANCE	\$ 198.61	CONTRACT SERVICES - POLICE DEPARTMENT
VERIZON WIRELESS	\$ 2,141.80	COMMUNICATIONS - ALL GF DEPARTMENTS
YMCA	\$ 2,760.00	GRANTS/SUBSIDIES - COMMISSION
<b>TOTAL:</b>	<b>\$ 178,403.02</b>	

#### Utility Fund

VENDOR NAME	AMOUNT	DESCRIPTION OF PURCHASE
A-1 PORTABLE BUILDINGS INC	\$ 295.00	CONTRACT SERVICES (FLOOD) - ELECTRIC DISTRIBUTION
AMERICAN DEVELOPMENT CORPORATION	\$ 2,562.50	TREATMENT CHEMICALS - WATER PLANT
AMERICAN INDUSTRIES INC	\$ 237.36	CLEANING SUPPLES - WWTP
ANIXTER INC	\$ 1,017.35	SMALL TOOLS - ELECTRIC DISTRIBUTION
ASPLUNDH TREE	\$ 8,000.00	CONTRACT SERVICES - ELECTRIC DISTRIBUTION
AT&T - 5014	\$ 70.00	COMMUNICATIONS - SANITATION DUMP
AT&T - 5019	\$ 531.13	COMMUNICATIONS - UTILITY ADMINISTRATION
AT&T CLUB SERVICE	\$ 404.42	COMMUNICATIONS - ALL UF DEPARTMENTS
BAPTIST HEALTH MEDICAL GROUP	\$ 19,367.26	MEDICAL INSURANCE - ALL UF DEPARTMENTS
BURDINE SECURITY	\$ 75.00	CONTRACT SERVICES - WATER PLANT
CCP INDUSTRIES	\$ 128.59	SPECIFIC SUPPLIES - WATER PLANT
CENTRAL KY QUICKLUBE	\$ 746.26	VEHICLE PARTS - WWTP
CHARLOTTE BLACKBURN	\$ 27.17	REIMBURSE UTILITY DEPOSIT - UTILITY FUND
CINTAS CORPORATION	\$ 1,965.70	UNIFORM SERVICE - ALL UF DEPARTMENTS
CI THORNSBURG CO INC	\$ 341.96	TREATMENT CHEMICALS - WATER PLANT
CITIZEN ADVERTISER	\$ 66.00	ADVERTISING - UTILITY ADMINISTRATION
CITY OF PARIS	\$ 80.00	CASH DRAWER SHORTAGE - UTILITY ADMINISTRATION
	\$ 48,750.00	JANUARY PAYMENT IN LIEU OF TAXES - UTILITY FUND
	\$ 13,564.48	UTILITIES - ALL UF DEPARTMENTS
COLUMBIA GAS	\$ 1,043.34	UTILITIES - SANITATION
	\$ 356.10	BARN - ELECTRIC & WATER DISTRIBUTION
CMRS-FP	\$ 1,000.00	POSTAGE METER - UTILITY ADMINISTRATION
CUSTOM METALWORKS	\$ 50.00	EQUIPMENT MAINTENANCE - WATER PLANT
DOYLE, BILLY	\$ 15.90	REIMBURSE MEALS - WATER DISTRIBUTION
ENSITE LLC	\$ 69.00	PHYSICALS/DRUG SCREENS - SANITATION
FASTENAL COMPANY	\$ 73.98	OTHER MATERIALS/SUPPLIES - ELECTRIC DISTRIBUTION
FISTER WILLIAMS & OBERLANDER	\$ 6,876.85	PROFESSIONAL SERVICES - UTILITY ADMINISTRATION
GRAINGER	\$ 105.28	EQUIPMENT MAINTENANCE - WATER PLANT
GUARDIAN	\$ 820.86	DENTAL INSURANCE - ALL UF DEPARTMENTS
HARNEY, PATRICK	\$ 23.10	REIMBURSE MEALS - WATER DISTRIBUTION
KENTUCKY LEAGUE OF CITIES FINANCE CO	\$ 22,335.45	LIABILITY INSURANCE - ALL UF DEPARTMENTS
KYMEA	\$ 36,419.15	POWER PURCHASE - POWER PRODUCTION
KPS SALES, LLC	\$ 154.99	FUEL - WATER DISTRIBUTION
KENTUCKY STATE TREASURER	\$ 33,470.24	DECEMBER 2017 SCHOOL/SALES TAX - UTILITY FUND
KENTUCKY UNDERGROUND PROTECTION	\$ 270.40	CONTRACT SERVICES - UTILITY ADMINISTRATION
LABORATORY PRODUCTS	\$ 239.00	TECHNICAL SUPPLIES - WATER PLANT
MASTIN'S CHEVRON SERVICE	\$ 751.75	VEHICLE MAINTENANCE - WWTP
	\$ 77.94	VEHICLE MAINTENANCE - WATER DISTRIBUTION
NEPTUNE EQUIPMENT CO	\$ 4,912.50	SPECIFIC SUPPLIES - WATER DISTRIBUTION
NEWGEN STRATEGIES & SOLUTIONS	\$ 88.97	PROFESSIONAL FEES - POWER PRODUCTION
QUILL	\$ 311.76	OFFICE SUPPLIES - WWTP
RAY KING	\$ 400.00	TRAINING/EDUCATION - ELECTRIC DISTRIBUTION
RILEY OIL COMPANY	\$ 3,025.04	FUEL - ALL UF DEPARTMENTS
RUMPKE	\$ 27,248.81	TRASH REMOVAL - SANITATION
	\$ 4,325.00	SLUDGE REMOVAL - WWTP
SAPP, JOHN	\$ 229.50	REIMBURSE MEALS - WATER PLANT
SNAPP, TONY	\$ 16.06	REIMBURSE GAS - WATER DISTRIBUTION
STAPLES ADVANTAGE	\$ 169.99	OFFICE SUPPLIES - WATER PLANT
	\$ 47.90	OFFICE SUPPLIES - UTILITY ADMINISTRATION
STUART C IRBY CO	\$ 9,348.00	LED LIGHTS - ELECTRIC DISTRIBUTION
STURGILL TURNER BARKER & MOLONEY	\$ 129.50	PROFESSIONAL SERVICES - UTILITY ADMINISTRATION

SUN LIFE FINANCIAL	\$ 246.50	LIFE INSURANCE - ALL UF DEPARTMENTS
TIME WARNER/SPECTRUM CABLE	\$ 199.99	COMMUNICATIONS - WWTP
TRACTOR SUPPLY CO	\$ 372.96	VEHICLE PARTS - ELECTRIC DISTRIBUTION
UNITED HEALTHCARE INSURANCE CO	\$ 33.93	VISION - UTILITY FUND
USA BLUEBOOK	\$ 950.35	TECHNICAL SUPPLIES - WATER PLANT
US DEPT OF ENERGY	\$ 6,920.26	POWER PURCHASE - POWER PRODUCTION
VERIZON WIRELESS	\$ 491.03	COMMUNICATIONS - ALL UF DEPARTMENTS
<b>TOTAL:</b>	<b>\$ 261,851.56</b>	

Brad Oberlander presented outstanding accounts payables. General Fund reflected \$ 63,441.60 and Utility Fund reflected \$ 301,033.18 in outstanding payables. No action was taken.

#### Staff Reports

Planning & Zoning Administrator, Andrea Pompei Lacy

- Preparations for FY18-19 budget has begun and will be presented to the commission before April 1<sup>st</sup>.

Chamber of Commerce & Tourism Commission, Debra Hamelback

- Human Services meeting is today at noon at the Paris-Bourbon County Library.
- Timeless Design ribbon cutting is scheduled for Friday at 12:15 on Main Street.
- Chamber luncheon is scheduled for January 30, 2018 at 11:30 a.m. at the Annunciation Parish Center featuring Jay McCord.
- Reported approximately 200 Chamber Members. Reflecting a 24.5% increase from the previous year.

EDA Director, Gordon Wilson

- Multiple investors are expressing interest in purchasing a building and or land in the industrial park.

Human Resources Director, Erin Morton

- Stated the City has ten open positions to fill.
- Three workers compensation claims and two general liability claims were filed during December.

Superintendent of Water Treatment Plant, Chad Smart

- The water treatment plant is continuing to run extensive hours averaging 20 hours a day.

Fire Chief, Mike Duffy

- Discussed the winter care program is active during the winter months for those unable to pick up their medications the fire department will pick up the medications for them.
- Active911 is now up and running and active.
- Expressed his appreciation to the Fire and Police departments for a quick response to a structure fire on Main Street the night before.

Police Chief, Butch Best

- Continuing to monitor the stop sign at Kingsley Court. They are having issues with vehicles parking close to the sign and visually blocking the sign and thru traffic cannot see the sign.

City Manager, Daron Jordan

- Formal presentation of the FY16-17 audit will be presented at the February 13<sup>th</sup> meeting.
- Exploring additional options to train staff with the Local Government software system.

Commissioner, Gray

- Acknowledged and expressed his appreciation to all City personnel for their hard work, working together as a team, and continued support of the community.

Commissioner, Perraut

- Queried the status of the Recycling center. Mike Withrow responded Bluegrass Regional Recycling is continuing to pick up boxes and pallets. A meeting is scheduled for Friday at 8:00 a.m. to discuss more recycling options.

#### Executive Session

Motion by Brooks, seconded by Gray, to go into executive session pursuant to KRS 61.810(1)(g) for the discussion concerning, and with a representative of a business entity about, a specific proposal, the open discussion of which would jeopardize the siting of the business. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye at 10:01 a.m.

Motion by Kendall, seconded by Gray, to exit executive session and resume regular session. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye at 10:34 a.m.

Motion by Brooks, seconded by Kendall, for preliminary approval to incentivize an agricultural related manufacturing business to locate in the City of Paris by granting up to a 0.5% wage assessment on "all wages and compensation paid or payable in the city for work done or services performed or rendered in the city by every resident and nonresident who is an employee" for a period of up to 8 years. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Motion by Brooks, seconded by Perraut, to adjourn the meeting at 10:36 a.m. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

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Mayor, Michael Thornton

Attest:

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City Clerk/Treasurer, Stephanie Settles